



**CAMAS COUNTY**  
SCHOOL DISTRICT

**2009/2010**  
**STUDENT HANDBOOK**

CCSD Policy #502

approved by the  
Camas County School Board  
on October 12, 2009

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## GENERAL RULES AND REGULATIONS

### CODE OF CONDUCT

CCHS adopts a proactive approach to behavior management that is unified and flexible. Administrators, staff, parents and students cooperate in efforts to achieve a positive school climate. Personal respect is fostered, quality education provided, and social conduct exemplary of the highest standards is anticipated. The goal of CCHS is to ensure a positive and safe school climate through the establishment of a desired modeling with quality teaching, staff and clarification of student expectations. The proactive approach recognizes and reinforces accomplishments of students and their exhibited satisfactory social skills.

**Objective:** To teach and reinforce students' display of a positive attitude, honesty, respect, and responsibility resulting in learning, achievement, and knowledge.

#### Staff, Administrators, Parent's Responsibilities:

- Be good examples
- Develop strategies to teach social skills in every student activity
- Discuss with students the importance of appropriate social skills.
- Discuss expectations you have and how they will be monitored and consequences administered.
- Use positive reinforcement to recognize good behavior and support student expectations.

All students are expected to exhibit the following basic expectations (rules) while a student at Camas County School:

- ❖ RESPECT
- ❖ RESPONSIBILITY
- ❖ COOPERATION
- ❖ CITIZENSHIP
- ❖ TOLERANCE
- ❖ HONESTY

Resulting in:

**LEARNING, ACHIEVEMENT, and KNOWLEDGE.**

Expulsions or suspensions will only be used for infractions of a serious nature as outlined in the categorical discipline procedures. Re-entry meetings with parents, when required will take place at CCHS

before students will be allowed back into the school. Restitution contracts will be developed with guidance from the Principal. Staff members are expected to handle all minor social skill problems or Category III 1<sup>st</sup> offenses in their classrooms. **A report must be submitted by the teacher to the Administrative Office on all offenses.**

## DISCIPLINE POLICY

### REFERRAL SYSTEM

Students are accountable for their behaviors at all times while at school, and at school-related functions. Students are encouraged to help create a positive learning environment by:

1. Avoiding disruption or obstruction to the educational process.
2. Respecting the private property of the school and others.
3. Leaving dangerous weapons and instruments at home.
4. Avoiding use of illegal substances as defined by Federal and State laws.
5. Finding peaceful ways to solve disputes or quarrels.
6. Avoiding use of profanity and swearing at peers or staff.
7. Following all directions from Camas County School District Personnel.
8. Staying out of classrooms at noon hour unless the teacher or Principal gives special permission.
9. Following classroom rules.
10. Limiting affection between couples to holding hands while they are in the school building or participating in a school function.

Each time a student chooses not to comply with school policies, interventions, Positive Alternative to School Suspension (P.A.S.S.), or out-of-school suspensions may be assigned. Parents will be notified. Additional consequences are outlined in the Categorical Discipline Procedures.

#### **Positive Alternative to school Suspension (P.A.S.S.)**

Positive Alternative to School Suspension will be available for students not upholding school expectations, which might otherwise result in a suspension from school. Examples can be found in the Categorical Discipline Procedures. Students are assigned to P.A.S.S. by the Principal. They may also be required to complete a letter of apology, and community service as

assigned by the Principal. Refusal to accept P.A.S.S. will result in suspension from school. Work or activities which are missed as a result of being in P.A.S.S. must be made up by the student on his/her own time in order to be given credit for that project. All work missed by the student must be made up within two-school days after completing P.A.S.S.

#### **P.A.S.S. Procedures**

1. Students are assigned to P.A.S.S. by the Principal
2. Students will be given the option of working in P.A.S.S. or being suspended.
3. An informal conference will be held, along with the parent or guardian, to explain the terms of P.A.S.S..
4. Students will lose participation privileges to all extra-curricular activities, field trips, or school events while in P.A.S.S..
5. Students will be expected to duties assigned by the Principal, or P.A.S.S. supervisor. Custodial work may be involved.
6. The P.A.S.S. supervisor will schedule water or restroom breaks.
7. Appropriate manners and cooperation will be emphasized in P.A.S.S..
8. Students may be assigned additional days to P.A.S.S. for choosing not to meet expectations.

#### **CATEGORY DISCIPLINE PROCEDURES:**

Inappropriate behaviors and offenses will be broken into three different categories: Category I, Category II, and Category III. These will apply to all high school students.

#### **Category I Offenses**

Use or possession of alcohol, drugs, or paraphernalia; possession of a weapon; sexual battery or rape; violent aggressive behavior or fighting; assault and/or battery; gang activities; other behaviors deemed critically inappropriate by the Principal. Notification of local law enforcement and/or Department of Health and Welfare will occur with each of the above offenses. Any offense deemed serious enough to place staff or students in jeopardy will result in immediate suspension with recommendation for expulsion.

Category I offenses will be met with the following consequences:

- 1<sup>st</sup> Offense** – Automatic 1-3 day suspension; meet with parents; letter of apology/explanation read to victim, ten hours of community service at CCSD.
  - 2<sup>nd</sup> Offense** – Automatic 3-5 day suspension; meet with parents; letter of apology/explanation read to victim; twenty five hours of community service at CCSD.
  - 3<sup>rd</sup> Offense** – Automatic 5-10 day suspension; meet with parents; letter of apology/explanation read to victim; fifty hours of community service at CCSD. Consequences for any additional offense will increase in severity up to suspension with recommendation for expulsion.
- \*\*Lengths of suspensions, community service, and final consequences may be changed by the Principal regardless of which offense depending on severity of situation, Special Education law, or the need to include civil authorities.**

#### **Category II Offenses**

Destroying property; vandalism; sexual inappropriateness; fighting or causing a fight (aggressive behavior); stealing; pulling fire alarm; possession of pornography; disrupting the education process of the school; leaving school grounds without permission; harassment or teasing with negative intent, insulting rude behavior; defiant behavior; refusing to accept consequences; other behaviors deemed inappropriate by the Principal or Staff.

Category II offenses will be met with the following consequences:

- 1<sup>st</sup> Offense** – Automatic 1-2 day P.A.S.S. placement; letter of apology/explanation read to victim.
- 2<sup>nd</sup> Offense** – Automatic 2-3 day P.A.S.S. placement, letter of apology/explanation read to victim; five hours of community service to be completed after school when student returns from P.A.S.S. placement.
- 3<sup>rd</sup> Offense** – Automatic 1-3 day out-of-school suspension; meet or conference call with parents; letter of apology/explanation read to victim; ten hours of community service. Consequences for any additional offense will increase in severity.

**\*\*Lengths of P.A.S.S. placements, suspensions, community service, and final consequences may be changed by the Principal regardless of which offense, depending on severity of the situation, Special Education law, or the need to include civil authorities.**

### **Category III Offenses**

Swearing at staff or students; obscenities and vulgarities; cheating; lying; skipping class; gambling; abuse of car-driving privileges; inappropriate display of affection; other behaviors deemed inappropriate by the Principal or Staff.

Category III offenses will be met with the following consequences:

- 1<sup>st</sup> Offense** – One hour of after school detention; letter of apology.
- 2<sup>nd</sup> Offense** – Two hours of community service after school; letter of apology.
- 3<sup>rd</sup> Offense** – Automatic 1-3 days in P.A.S.S.; five hours of community service; letter of apology/explanation Consequences for any additional offense will increase in severity.

**\*\*Lengths of time after school, P.A.S.S. placements, community service, suspensions, and final consequences may be changed by the Principal, regardless of which offense, depending on severity of situation, Special Education law, or the need to include civil authorities.**

**Multiple or serious violations of category I, II or III offenses may result in a pre-expulsion hearing with district administration.**

## **CHEATING**

Classroom consequences for cheating are at the teacher's discretion and may be different between teachers.

## **SPORTSMANSHIP**

The Camas County Schools and patrons are committed to providing a sportsmanlike environment for students, coaches and spectators. To that end, we have adopted the following guidelines:

- 1. The following are expected to be role models demonstrating sportsmanship at all times:
  - principal/administrative staff
  - athletic directors
  - coaches, players and cheerleaders
  - faculty members

Camas patrons

- 2. Coaches, players and spectators will respect the integrity and judgment of sports officials.
- 3. The conduct of coaches, players and cheerleaders generally sets the tone for CCS school contests. They will be expected to maintain the highest level of decorum at all CCS school contests. Including travel to and from games.

- 4. The following behavior is unacceptable at all CIF/CCS high school contests:
  - berating your opponent's school or mascot
  - berating opposing players
  - obscene cheers or gestures
  - negative signs
  - artificial noise makers
  - complaining about officials' calls (verbally or with gestures)
  - face painting
  - visible tattoos

- 5. The following action plan will be instituted for unsportsmanlike conduct among our athletes.
  - 1<sup>st</sup> offense- Player will sit the bench for the remainder of the game.
  - 2<sup>nd</sup> offense- Player will sit the bench for the remainder of the game and the next game.
  - 3<sup>rd</sup> offense- Player will be out for the rest of the season. An anger management program will be required before the player can return to any sport.

Parents will be notified by administration if a player falls under one of these categories.

## **DETENTION**

Detention is served for one hour at the end of the day. Any activity deemed inappropriate by the staff can be referred to detention. If a student skips detention then it becomes P.A.S.S.

## **REGISTRATION INFORMATION**

Registration for the school year is held in the spring and fall. In the planning of any program there are certain records which must be kept so that the individual may always keep in mind where he has been and those goals which he hopes to attain. There are a number of factors involved in the planning of each individual program. Three of the main factors which most directly affect program planning are:

- 1. **The Parents:** They understand the opportunities for their children.
- 2. **The Student:** The student must know his interest, abilities and potential.

3. **The School:** The school is to help the student develop his or her abilities to their optimum. This involves both curricular and extracurricular activities.

We urgently request that you examine the schedule of courses taken by your child at fall registration. Try to determine what subjects are best for his further development. If you do not agree with his/her schedule, we would be happy to visit with you.

## GRADUATION REQUIREMENTS

Camas County High School graduation requirements meet or exceed state requirements. These state requirements are changing as noted in this section. Consequently, two sets of requirements are listed in this section.

### *Students graduating prior to January 1, 2013*

<b>Subject Area</b>	<b>Credits</b>
English	8
Speech	1
(Reading <i>[Based on ISAT Proficiency]</i> )	1)
Math	4*
Science (2 lab)	4
U.S. History	2
Government	2
Economics	1
Health	1
Careers	1
Humanities	2
Senior Project	1
SUBTOTAL – CORE	27-28
<u>Elective Credits</u>	<u>17</u>
<b>TOTAL</b>	<b>44-45</b>

### **6 Credits are required in Math & Science for College Admission**

\* At a minimum, students must successfully complete 2 credits of Algebra 1 and 2 credits of Geometry. Incoming freshmen who have not demonstrated proficiency in 8<sup>th</sup> grade math (pre-algebra) must complete 2 credits of General Math. General math is considered to be 8<sup>th</sup> grade equivalency and is, therefore, remedial. As such, it does not meet required high school math standards. It serves only to prepare the student to succeed in Algebra 1 the following year.

The 2007 Legislature approved increased high school graduation requirements, which will first impact Idaho

students who enter the ninth grade in the fall of 2009 (graduating class of 2013).

The new rule requires that all students:

- Take three (3) years of math, one of which must be the last year of high school;
- Take three (3) years of science;
- *Successfully* complete a senior project *at standard*;
- Take the ACT, SAT or Compass exam by the end of 11th grade.

The rule also requires school districts to offer students at least one advanced opportunity, such as concurrent credit, Advanced Placement or tech prep courses.

*Based on this legislation, the following graduation requirements apply to CCHS students entering the 9<sup>th</sup> grade in the fall of 2009 or later.*

<b>Subject Area</b>	<b>Credits</b>
English	8
Speech	1
(Reading <i>[Based on ISAT Proficiency]</i> )	1)
Math	6*
Science (4 lab)	6
U.S. History	2
Government	2
Economics	1
Health	1
Careers	1
Humanities	2
Senior Project	1
SUBTOTAL – CORE	<b>31-32</b>
<u>Elective Credits</u>	<u>17</u>
<b>TOTAL</b>	<b>48-49</b>

\* Including 2 credits of Algebra 1 and 2 credits of Geometry. The other 2 credits can be any high school math with the exception of General Math or a related remedial pre-algebra math course.

Students must complete credit and existing standards in at least two of the following areas of instructional offerings: Physical Education, Humanities, Professional Technical Education, Family and Consumer Sciences, Fine and Performing Arts, Languages other than English.

Students must score a proficient score in all subject areas on the ISAT and a holistic score of 3 on writing assessment.

No student shall participate in the graduation exercises unless the student has completed the necessary requirements for graduation; however, this policy shall not apply to students enrolled in a special education program; and provided the board may waive this policy upon a showing to the Board of exceptional circumstances, such as serious illness or accidental injury which has resulted in a student's inability to meet the graduation requirements. Early graduation will be handled on an individual basis. For other graduation policies, students and parents should check both the School Board Policies of Camas Co. School District #121 and the State of Idaho accreditation standards.

### **GRADING SYSTEM**

We firmly believe that some system of evaluation is essential in our schools if students are to fully realize their abilities and the growth occurring in each area of learning. We are also of the firm conviction that the evaluation of each student should include the academic development, as well as the traits of initiative, attitude, and punctuality. The following grading system will be used:

A	90-100	Excellent work
B	80-89	Very good work
C	70-79	Acceptable work
D	60-69	Needs Improvement
F	0-59	Failing Work

Incomplete work will result in an F grade if not completed in two weeks.

Students may change their class schedule during the first week of school if principal's clearance is obtained. Students who drop a class after the first week of school shall receive a withdrawal grade in the class for the semester.

When a student is consistently doing poor work, a warning letter shall be mailed to the parents by the teacher after the first 3 weeks of school, and as frequently as necessary after that. This is a warning in that we are asking your help in helping the student to do better work so that he will not be compelled to repeat the grade or the course.

### **HONOR ROLL**

The Honor Roll is compiled in grades 9-12 each nine week grading period. Students who acquire A's in all their classes are placed on the High Honor Roll. Students who acquire at least one B and any combination of A-B grades in their other subject are

placed on the Honor Roll. The Honor Roll is a device to provide the academically talented students with praise and recognition for this achievement.

### **SCHOLARSHIP**

Valedictorian and Salutatorian are selected by GPA.

### **SCHOOL FEES**

Registration fees for students in grades 9 – 12 are as follows:

Pay to Play	\$20/1 Sport \$50/3 Sports
Annual	\$35.00
Activity Card	\$20.00
Student Body	\$ 5.00

If these fees are a financial burden for a student, please contact the principal.

Other kinds of expenditures connected with the school which are often misrepresented to parents include: class rings, senior pictures, cards, announcements, and club dues. Purchase of these items or membership in clubs is purely optional. We discourage students from buying more than they can afford.

### **ATTENDANCE**

It is recognized that time on task is very important to the education of students. Students are required to be in attendance at school at least ninety (90) percent of the time school is in session during each school term. The board at the recommendation of the building principal may deny a promotion to the next grade or deny credit to any student who is not in school at least ninety (90) per cent of the days that school is in session. To achieve 90% attendance a student can miss no more than 8 or 9 days per semester, depending on term length. Before making such a recommendation, the building principal must verify for the board that substantial efforts have been made to address the student's non-attendance prior to the time that non-attendance became critical.

Absence from class for any reason other than for school approved activities will not be counted. Except in extraordinary cases, students are expected to be present at school and in their assigned grade or subject.

Students not meeting the attendance requirements will not receive credit even though they may have passing grades. Those students, who have valid reasons to believe that all or part of their absences is the result of extraordinary circumstances, may request a review of their case by the building attendance committee. The

building attendance committee shall review the records and the circumstances and make determination as to whether or not the students should receive credit. The attendance committee shall consist of the school principal, school counselor, and three (3) teachers designated by the principal.

Extraordinary circumstances may include, but are not limited to, verified illness or medical treatment, death in the family or death of close friends, and medical or dental professional appointments.

The decision of the attendance committee may be appealed to the superintendent of schools. This appeal must be submitted to the superintendent in writing within 10 business days of the decision made by the committee. The Superintendent will render a decision on the appeal with ten (10) days after receiving the appeal.

The decision of the superintendent may be appealed to the board for a final decision. The appeal must be filed with the superintendent. The board will address the appeal in executive session. The board's decision shall be final.

## **ABSENCES**

**Absences from classroom:** All absences, except for school approved activities, will be counted towards a student's non-attendance at school according to state and Board requirements. It is the policy of the Board that the parents must send a signed note or email to the school on the day of a student's return to school. Oral excuses may be taken in person or via telephone. The attendance clerk shall record and include a note in the student's attendance file confirming the oral excuse. All students are required to obtain an admit slip for any period missed.

It is the student's responsibility to get homework assignments for all classes before the intended day(s) of absence or after being absent. Teachers may have individual policies in regard to making up tests and due dates for missed work.

Students leaving the school during the day must receive permission from the parent/guardian and sign out in the office or face penalties for skipping.

**Truancy or Skipping:** A student who deliberately skips school, either for a day or any fraction thereof, may be suspended or placed in PASS.

**Tardiness:** Tardy students interrupt class and do not provide an example that is beneficial for other students and the educational processes at our school. Students must be in their respective classes with all necessary materials, when the tardy bell rings or they will be considered tardy. The action for each tardy will be dealt with in the following manner;

All students who are tardy will report to the office to receive an admit slip to class, no student is to be admitted without an admit slip.

Each student will receive one free tardy per semester with no pay back time attached.

Each subsequent tardy will result in the student serving one hour of detention after school to make up for time missed in class. There shall be no limit or cap on the number of tardies, but each will result in an assignment of one hour at the end of the day, with no exceptions. Detention will be served before attending any extra-curricular event or athletic practice.

Any student arriving at class more than 10 minutes late will be considered absent.

## **LUNCH PROGRAM**

Many students avail themselves of the exceptional hot lunch program operated by the School district. Lunch cost for students in grade K-6 is \$1.50 per day, and students in grades 7-12 pay \$1.75 per day.

When any student not receiving free meals has accumulated a total of ten unpaid meal charges, the family will be notified in writing that the privilege of charging meals will end with a maximum charge of fifteen meals. An offer will again be made in writing to assist with completing free or reduced meal forms. The privilege of charging meals will be terminated when a student accumulates fifteen charges.

## **TELEPHONE USE, CELL PHONES AND ELECTRONIC DEVICES**

The school maintains a business telephone, and may be used for important matters. However, we ask that students not be requested to come to the phone. In cases of emergency, we will take a message to the student, or have him call back at the end of the period. Students must not use the office phone unless there is an emergency; then they must acquire permission.

Students are not allowed to carry cell phones or other electronic devices during the academic day or on school buses *during normal transportation to and from school* (See School Board Policy No 559). Permitted exceptions include the use of “music-only” devices such as digital audio players and personal game devices that do NOT have 2-way communication capabilities. Such permitted use is limited to activity bus rides and associated activities (field trips, games, etc.). *Responsible cell phone use is permitted during extracurricular activities and associated bus travel for high school students, given that such use does not disrupt academic time.* Coaches, advisors and chaperones may restrict this privilege as they deem necessary. For the first offense, the cell phone will be confiscated and returned at the end of the day. Any offenses beyond one will result in confiscation and Category II second offense consequences.

### **FOOD AND DRINK**

No food or drink (with the exception of water) will be allowed in the building without administrative approval.

### **SENIOR SNEAKS**

By Board action May 10, 1972 senior Sneaks were phased out.

### **TRANSPORTATION**

Bus transportation is provided for all students who live beyond 1.5 miles from the school (pursuant to Idaho Code 33-1501). In order to insure the safety and rights of all students, the following rules shall be observed:

1. Students being transported are under the authority of the bus driver.
2. Time schedules shall be observed as closely as possible.
3. Students shall remain seated while the bus is in motion.
4. Students shall be assigned seats by the driver.
5. Students shall not extend their arms, feet or heads through the window.
6. Students shall converse in normal tones, not using loud or vulgar language.
7. Students shall not open or close the windows.
8. Students shall keep the bus clean, and shall refrain from any damage to the bus.
9. Students who cause damage shall pay for repair and replacement cost.
10. Students shall be courteous to the bus driver and fellow students.

11. Students who refuse to obey promptly the directions of the driver or refuse to obey any bus regulation may forfeit their right to ride on the bus.

NOTE: School buses are to arrive at school after 8:00 a.m.

**BUS TRIPS TO ATHLETIC CONTESTS:** Students who compete and are part of a team in grades 6-12 shall travel by school bus to ball games away from home. If a student has a medical appointment which hinders this, his/her guardian needs to make arrangements with the coach and administration. The following policies are required of all students traveling to game by school bus:

1. There shall be no smoking or chewing of tobacco, or consumption of alcoholic beverages on any bus.
2. Boys and girls shall sit separately on the bus.
3. One teacher or coach chaperone shall be required on each bus.
4. Students traveling by bus to a game must return to Fairfield by the bus unless parents or guardians make different arrangements prior to the event. Parents or guardians not making prior arrangements may make arrangements in person at the activity with the athletic/activity director or in his absence, the supervisor of the activity.
5. All bus transportation rules and regulations found under "Transportation" are applicable.
6. Buses used on ball trips must be left clean; this is the responsibility of students, advisors, and drivers.

Students are not required to attend ball games away from home. It is a privilege for the student to use a school bus for traveling to games. Students who violate any of the above policies forfeit their privilege to use school bus transportation to games.

### **USE OF AUTOMOBILES, SNOWMOBILES, AND MOTOR BIKES**

For safety, benefits, and protection of students using autos and motor scooters the following regulations shall be observed:

1. Students using automobiles or motorbikes for school transportation are not permitted to use them between the hours of 8:15 a.m. and 3:10 p.m.
2. Students using cars are expected to park them (on the south side of the school) upon

arrival at school. They are not to drive in a reckless fashion on arrival or departure from school.

3. Violators of the above will either be required to turn in their keys to the school office, or they will forfeit driving privileges to school.

### **LIBRARY**

The school library is a place for student concentration and study. To make this possible students are expected to be courteous, quiet and industrious, not boisterous and noisy. Students who desire to use the library shall observe the following regulations:

1. Books must be checked out by the person in charge of the library.
2. Books must be returned when due, or be renewed.
3. Books damaged or lost shall be repaired or replaced at the cost of the student.
4. Reference books must not be removed from the library.

Students who violate the above regulations shall forfeit the privilege of using the library.

### **GUIDANCE AND COUNSELING**

Guidance work is done by the counselor and appropriate staff members, who have access to the individual files which are kept in the office for each student. Materials which we feel may help others to understand a student's problems are available. Materials on file include results of standardized placement tests given in grades 1-12. Parents are invited to visit the school to discuss their children's problems by appointment.

### **STUDENT RECORDS**

Camas County School District is in compliance with the Family Educational Rights and Privacy Act of 1974. Without prior consent, only parents and authorized individuals having legitimate educational interest will have access to students' educational records. Except for those conditions provided for in the Law, no student's school record will be released without the signed written consent of the parent or eligible student. A student or his parents may see his permanent records any time they wish.

### **STUDENT DANCES**

We have maintained and expect to continue to maintain our dances and social functions on a high plane of student conduct. Students who come to dances are expected to participate or to sit on the sideline and watch. Standing in the halls, discourteous conduct or rowdy are not consistent with the type of dance or function we want to conduct. Following are dance rule policy rules:

1. No Jr. High students at high school dances.
2. Dances can run no later than 12:00 midnight.
3. No one may leave and return to the dance.
4. Lighting is required.

Students violating the rules of conduct are subject to administrative discipline. Each school dance or function must have the approval of the Principal and Student Council two weeks prior to the function. The faculty advisor for the sponsoring class or organization and another appropriate (*at least one male and one female*) staff member must be present at each school dance.

### **FRESHMAN INITIATION**

Board action November 8, 1971 eliminated freshman initiation

### **STUDENT ELIGIBILITY**

All students are encouraged to take advantage of the various school activities. The eligibility rules for activities are established by Idaho High School Activities Association and the Camas County School District as follows:

1. A student who becomes 19 after August 1st is eligible for the entire year.
2. The participant must attend school the day of an athletic contest in order to participate that day or night. Exceptions are doctor, dentist or eye appointments or extreme emergency. Students must attend at least four periods a day to be considered present at school.
3. The participant must not have attended high school for eight semesters or twelve trimesters.
4. The participant must travel to and from contest according to Board policy 590.
5. Participants must abide by all the training rules established by each coach.
6. Any student involved in extra-curricular activities (including all organized team sports, cheerleading, skiing and other such activities) and failing a class at any time will

be placed on academic probation consisting of ineligibility with remediation by teachers. Parents and coaches will be notified by administration when a student is placed on probation. Coaches will be required to send their athlete to remediation. Students may practice with their team during academic probation at the discretion of the coach, but they may not participate in a contest.

7. During the course of each sports season, an academic grace period will occur one time for a student placed on academic probation. The grace period will be one week of eligibility under academic probation while the student is remediating their grade. After the grace period, if the student still has an F, they will be ineligible for extra-curricular contests including all organized team sports and cheerleading until they bring their grade to a passing grade.
8. Each student will be eligible at the beginning of each semester providing he meets IHSAA eligibility requirements. Exceptions may be made with Special Education Students.
9. Participants must have passed five full credit subjects the previous term (for a 7 credit semester) as required by the IHSAA. If a student meets the IHSAA and school requirements at fail slip time or nine week grading period, he/she will become eligible.

## **DRUG, TOBACCO AND ALCOHOL POLICY**

Camas County School District recognizes that substance abuse, the harmful use of drugs, tobacco and alcohol, and the problems associated with it are becoming increasingly commonplace in our society. We recognize that a student's involvement with drugs, tobacco and alcohol may cause problems in their daily lives. We also recognize that in many instances, a student's involvement can lead to the illness of chemical dependency and alcoholism. We support prevention, education, early intervention and appropriate referral. Our intent is to identify and document any behavior/appearance which would be considered problematic to the student. We will be involved in disciplinary action when needed.

Camas County School district believes that, along with the parents/guardians and the community, the schools have a role to play in helping students understand the health risks and total dangers of alcohol tobacco and drug use. Therefore, we will cooperate by acting as a resource to students, parents/guardians and teachers. Our intent is to act as an educator, identifier, referring

agent and to promote the safety, health and well-being of our students. Our ultimate goal is to develop and maintain a healthy community.

**SEE BOARD POLICY MANUAL (sections 504-Student Drug, Alcohol and Tobacco policy, and 587-Student Athlete Drug and Alcohol Testing Policy) FOR FURTHER DETAILS.**

## **PROHIBITION OF GANG ACTIVITIES**

This school district has a legitimate educational objective of curtailing gangs and gang activities. To further this educational objective, all gangs and gang activities, including, but not limited to, wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign, gestures, codes, or other things which evidence membership or affiliation in any gang is prohibited in any of the public schools in this district and at all school functions.

It shall be unlawful for any person, group or organization to establish a fraternity, sorority or other secret society whose membership is comprised in whole or in part of students enrolled in this district's public schools, or to solicit a student in any of this district's schools to become a member of such organization; and no student enrolled in this school district shall be or become a member, or pledge him/herself to become a member of any such organization.

Disciplinary action for violation of this policy may include suspension and/or expulsion.

## **UNAUTHORIZED WEAPONS**

This school district is committed to providing a safe environment for all students and staff.

This district has a "zero tolerance" for students who bring weapons or other objects/substances to school which are a threat to the health and safety of other students, staff members or visitors, or is a disruption to the educational process.

**SEE BOARD POLICY FOR FURTHER DETAILS**

## **STUDENT APPAREL AND APPEARANCE**

We believe the students at CCHS are mature individuals who will dress and act responsibly. Student dress is a reflection of respect for self and others. Basic rules of modesty, neatness, sanitation and safety must

be observed. Students should not dress in a manner that will be disruptive to the learning process. The principal has discretion in determining apparel or appearance that is disruptive to the learning environment. The following guidelines are to be used in addressing dress code issues.

- Clothing which advertises tobacco, drugs, alcohol, inappropriate sexual innuendo, or any obscene or gang related inferences will not be allowed in class or at school functions.
- Bare midriff, bare backs, halter tops, tube tops, muscle shirts, off the shoulder, narrow straps of less than ½” or plunging necklines which expose cleavage are not allowed.
- Clothing which exposes undergarments (sagging pants, holes, rips, tears, undershirts, exposed bra straps etc.) are not allowed. Pants must be worn at hip level or higher.
- Shorts, dresses, and skirts may be worn no shorter than mid-thigh in length.
- Hats, visors, hoods, head coverings, etc. are not to be worn in the buildings.
- Shoes or appropriate footwear are to be worn at all times.
- No pajamas, slippers, or sleepwear of any kind is allowed (Except during approved activities).
- Visible body piercing or magnetic/glued jewelry on face, eyes, arms, hands, tongue and feet is prohibited. Earrings are allowed in modesty (modesty is defined as no more than two earrings in each ear). Spikes, chains, wallet chains, studs, bolts, collars, needles, pins, sharp objects or other jewelry deemed unsafe is not allowed at school.
- Excessive or extreme make-up or hair color is not allowed (Except during approved activities).

There may be dress up days when visitors come for some special purposes such as assemblies.

Regular school dress is expected at all school functions. A student whose mode of dress is deemed to be unsuitable or inappropriate be asked by the staff or administration to make necessary corrections in personal appearance.

Failure or refusal to make such corrections will result in disciplinary actions as stated in category III offenses. Any item may be confiscated until the end of the semester at which point it will be returned.

## **STUDENT GOVERNMENT**

**STUDENT COUNCIL:** The Student Council is the executive branch of student government. The members are the President, Vice-President, Secretary, Treasurer, and Representatives. The Principal or his designee will serve as advisor to the Student Council. All measures passed by the Student Council must have prior approval of the Principal. Student Council reports shall be made to each class by their Student Council Representative.

## **SEXUAL HARASSMENT**

It is the policy of this school district to maintain a learning environment that is free from sexual harassment. Each student has the right to work in an atmosphere that promotes equal opportunities, free from all forms of discrimination and conduct that can be considered harassing, coercive or disruptive. This policy applies to all conduct on the district's premises and to conduct off the district's premises that has an effect upon a student's educational environment.

### **DEFINITION OF SEXUAL HARASSMENT:**

Sexual harassment is a form of misconduct that undermines the student's relationship with educators and with other students. No student, male or female, should be subject to unasked for and unwelcome sexual overtures or conducts, either verbal or physical. Sexual harassment does not refer to occasional compliments of a socially acceptable nature. It refers to sexual overtures or conducts that are not welcome, that are personally offensive, that effect morale, that may create a hostile environment, and that, therefore, interfere with the student's ability to study or participate in school activities.

### **REPORTING PROCEDURES:**

Students who believe they are being harassed should report the situation to school personnel.

Any employee receiving a report of harassment from a student shall report the matter to the building principal immediately. In the event the complaint involves the principal, the matter shall be reported to the superintendent of schools.

Any employee who becomes aware of a sexual harassment situation involving a student has an obligation to report the situation to the building principal or superintendent of schools immediately.

Any student who becomes aware that a fellow student is being subjected to sexual harassment should report the incident to a counselor, a teacher, the assistant building principal or the building principal.

### **INVESTIGATION:**

When a report of sexual harassment is received by the principal or the superintendent, immediate steps shall be made to do the following:

1. Notification given to parents an/or guardians of any involved students.
2. Obtain a written statement from the complainant regarding the allegations;
3. Obtain a written statement from the accused.
4. Obtain written statements from witnesses, if any; and
5. Prepare a written report detailing the investigation.

An investigator may be appointed to conduct the investigation, or the principal/superintendent may conduct the investigation. The investigation should normally be completed within ten (10) working days.

If the allegation of sexual harassment involves a teacher or other school employee, the principal shall submit the report of the investigation to the superintendent. If there is sufficient evidence to support the allegations, disciplinary action, up to and including dismissal, may be taken against the offender.

If the allegation of sexual harassment involves a student and there is sufficient evidence to support the allegations, disciplinary action, up to and including expulsion may be taken against the offender.

If there is insufficient evidence to support the allegations, no record will be made of the allegations in the complaining student's permanent record. No record of the allegations will be placed in the accused employee's personnel record or in an accused student's permanent record if insufficient evidence supports the allegations.

In the event that the investigation discloses that the complaining student has falsely accused another of sexual harassment knowingly or in a malicious manner, the complaining student may be subject to disciplinary action, up to and including expulsion.

No retaliation shall be taken by this district, or by any of its employees or students against a student who reports sexual harassment in good faith. Any person found to have retaliated against another individual for reporting an incident of sexual harassment may be subject to the same disciplinary action provided for sexual harassment offenders. Those persons who assist or participate in an investigation of sexual harassment are also protected from retaliation under this policy.

**CONFIDENTIALITY:**

Any investigation shall be conducted, to the maximum extent possible, in a manner that protects the privacy of both the complainant and the accused. However, if it is suspected that child abuse has occurred, such abuse shall be reported to the proper authorities as set forth in the policy entitled "Investigating and Reporting Suspected Child Abuse, Abandonment or Neglect" – Policy 405.